



WCU FINANCIAL

ESTABLISHED IN 1877
FAITH | STRENGTH | SECURITY

Western Catholic Union
A Fraternal Benefit Society
510 Maine St, Quincy, IL 62301
217-223-9721 • Fax: 217-223-9726
www.wculife.org

HOW TO ORGANIZE A NEW BRANCH

Guidelines:

1. Must have a minimum of 10 members that want to join the branch. A minimum of 50% of the members must be benefit members. See membership details below.
 - a. Any new members will need to complete and submit a membership application (life insurance or annuity application or social membership application) and pay any premiums due with the application.
2. Review the attached Branch Rules & Regulations
3. Review the Bylaws of the Western Catholic Union
4. Submit a branch charter application, Officer Roster and Member Roster
5. Once approved by home office, you will need to get an EIN assigned to the branch
 - a. Coordinate with the home office for the appropriate way to title account
6. Open bank account in Branch's name

Once all of these steps are completed, the branch will then be eligible for matching funds and quarterly branch subsidy. All matching funds must be approved by the home office prior to the event. Details on matching funds and branch subsidies will be provided after branch is established.

The branch will be required to complete a packet at the end of each year that is a summary of their activities and finances. The branch secretary is responsible for keeping record and minutes of each branch meeting.

Membership:

An individual may become a member of a branch in one of two ways:

1. Become a benefit member:
 - a. The individual must purchase a WCU life insurance policy or annuity. As long as the policy or annuity is in force, they are considered a member.
2. Social Membership:
 - a. The individual must complete a social membership application, and pay a \$25.00 annual fee to the home office. This qualifies the individual to participate in branch activities and meetings. A social member is unable to participate in board elections or voting activities.



WCU FINANCIAL

ESTABLISHED IN 1877
FAITH | STRENGTH | SECURITY

Western Catholic Union
A Fraternal Benefit Society
510 Maine St, Quincy, IL 62301
217-223-9721 • Fax: 217-223-9726
www.wculife.org

BRANCH CHARTER APPLICATION

Location of Prospective Branch _____
(City, State, County, Area)

Names of members who are willing to serve as branch officers of this newly formed branch?

President: _____

Vice President: _____

Secretary: _____

Treasurer: _____

What types of activities do you anticipate your newly formed branch organizing?

Do you currently have any charitable causes that your branch would like to support?

WCU bylaws require our branches to meet on a regular basis. What frequency do you anticipate your meetings to occur? Quarterly _____ Monthly _____ Other _____

By signing below, I agree to abide by the Branch Rules & Regulations and the WCU Bylaws. I also agree to complete the annual branch activity and finance reports.

Signature: _____ Date: _____

Please return to the home office - Fax: 217-223-9726 or Email: ajarrett@wculife.org

HOME OFFICE APPROVAL:

Home Office Signature: _____ Date: _____

Assigned Branch Name and Number: _____



WCU FINANCIAL

ESTABLISHED IN 1877
FAITH | STRENGTH | SECURITY

Western Catholic Union
A Fraternal Benefit Society
510 Maine St, Quincy, IL 62301
217-223-9721 • Fax: 217-223-9726
www.wculife.org

Branch Officer Roster

Please include the area code with all phone numbers.

President

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Vice President

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Secretary

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Treasurer

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Completed by: _____ **Date** _____

Member Roster

****Please include the area code with all phone numbers.****

Member 1

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Member 2

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Member 3

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Member 4

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Member 5

Name: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Street Address: _____

City, State, Zip: _____

Member 6

Name: _____
Cell Phone: _____ Home Phone: _____
E-mail Address: _____
Street Address: _____
City, State, Zip: _____

Member 7

Name: _____
Cell Phone: _____ Home Phone: _____
E-mail Address: _____
Street Address: _____
City, State, Zip: _____

Member 8

Name: _____
Cell Phone: _____ Home Phone: _____
E-mail Address: _____
Street Address: _____
City, State, Zip: _____

Member 9

Name: _____
Cell Phone: _____ Home Phone: _____
E-mail Address: _____
Street Address: _____
City, State, Zip: _____

Member 10

Name: _____
Cell Phone: _____ Home Phone: _____
E-mail Address: _____
Street Address: _____
City, State, Zip: _____

BRANCH RULES & REGULATIONS WESTERN CATHOLIC UNION

ORGANIZATION

Local branches may be formed using one of the following methods:

- a) A group of benefit members of the Western Catholic Union (WCU) residing in one area may establish a local branch upon approval of their charter application by the Home Office.
- b) Producing sales agents may establish a branch consisting of their clients upon approval of their charter application by the Home Office
- c) All newly established branches will be assigned a branch name and number by the Fraternal Department in the Home Office.

The purpose and responsibilities of local branches include:

- a) Hold regular meetings for the transaction of business of the branch.
- b) Use the branch resources to support local branch activities and charitable endeavors within their community.
- c) Submit annual reports to the Home Office prior to the deadline.

BRANCH OFFICERS

General Guidelines for election of Branch Officers:

- a) The elected officers of the branch shall include President, Vice-President, Secretary, Treasurer, and Trustees.
- b) The election of branch officers shall be held annually during a regular branch meeting. The elected officers shall serve a term of one year. There are no established term limits for local branch officer positions.
- c) Compensation of any local branch officers can be established at the discretion of the local branch and shall be set prior to officer election.
- d) In the event of resignation or the inability of any elected officer to fulfill his term of office, an election shall be held at the next branch meeting to fill the unexpired term of the office. In an emergency, the branch president may appoint an officer to fill the unexpired term.

Duties of branch officers:

President

- Preside over all branch meetings
- Appoint any committees of the local branch
- Ensure that the local branch is represented at all district meetings. Coordinate communications involving branch activities and meetings to members using the appropriate forms of communication including social media, flyers and personal contact.
- Encourage member participation in branch activities and welcome new members into the local branch
- Ensure that the annual branch report is completed and filed with the Home Office prior to the deadline.

Vice President

- Preside at meetings and events in the absence of the branch President.
- Complete unexpired term of President in event of death or resignation.
- Assist the President in any other duties as needed.

Secretary

- Keep minutes of each branch meeting. Make minutes available to Home Office upon request.
- Assist with completion of the annual branch report and file with the Home Office prior to the deadline.
- Distribute communications about branch events to the local media outlets and the WCU Home Office.

Treasurer

- Maintain financial records of the local branches revenues and expenditures.
- Pay all expenses approved by the branch
- Provide financial report at all regular meetings of the branch

RULES OF ORDER

1. Each branch shall defray its own current expenses, such as salaries, rentals, social and other miscellaneous expenses and shall have the power to plan and carry out fund-raising activities necessary for such purpose. No branch is to assess additional branch dues onto its membership.

2. No branch shall expend its funds for any purpose other than promoting the welfare of the local branch or the Western Catholic Union Society. Any local branch funds or property shall never be divided among its members. No branch officer or member shall collect or distribute branch money in an attempt to defeat or enjoin enforcement of the Bylaws of the branch or of the Western Catholic Union.

3. To be eligible for branch membership, a person must be the holder of an active or paid-up life insurance certificate or annuity, or hold a current social membership.

4. No branch or individual members or groups of members shall print or produce any letter, document, or printed matter as an advertising medium without first securing approval from the Home Office. Nothing in this clause shall be construed as to prevent branches from corresponding with one another.

BRANCH SUBSIDY

Once the branch is established, it will be eligible to receive a quarterly branch subsidy paid by the home office. The subsidy amount will be determined by the number of members in the branch. The subsidy check should be deposited into the Branch's bank account and used to support branch activities. Subsidy amounts are subject to change upon review by the Board of Trustees.

MATCHING FUNDS

The branch will be allotted an annual matching fund budget. The Branch President will be notified in December of their budget for the following year. Matching funds are to be used in conjunction with a fund-raising event, with a maximum of \$500 per event. If less than \$500 is raised by the event, the home office will match that amount. Matching funds events should be discussed and determined at branch meetings. All matching funds must be approved by the home office prior to the event.

ANNUAL REPORTS

In December of each year, the Branch President will be sent a "Year End Packet" to be completed and returned to the home office by February 1st of the following year. If the completed packet is not received by February 1st, the branch will not be eligible for the quarterly branch subsidy or matching funds until the packet is received in good order.

COMMITTEES

All appointed committees shall make a report of their committee's activities at the regular branch meetings. Each branch may appoint committees for various projects as needed.

CONSOLIDATION OR DISSOLUTIONS

Two or more branches may consolidate (if approval is secured from WCU President) by an affirmative vote in favor of such consolidation at a regular or special meeting of each branch. Notice of consolidation vote must be sent to each branch member. All property, funds and debts of the dissolved branches shall become the

property, funds and debts of the consolidated branch. The Board of Trustees can be empowered to mandate the merger(s) of local branches

When a branch is disbanded, all property and funds of the branch can be donated to a local charitable cause with approval from the Home Office or must be returned to the Home Office. The officers of the branch shall promptly deliver all such property and funds to the Home Office where any indebtedness of such branch will be paid with any remaining funds placed in the General Fund of the Western Catholic Union.

CHANGES

Transfer of Membership – Any member in good standing may transfer his or her membership from one branch to another by submitting written notice to the Fraternal Department.

Amendments – These rules & regulations may be amended by submitting a request to the Fraternal Department. Any amendment to these rules and regulations must be approved by the Board of Trustees.

SUGGESTED ORDER OF BUSINESS FOR BRANCH MEETINGS

1. Open meeting with prayer and pledges
2. Roll call of officers
3. Secretary Report—Previous meeting minutes
4. Treasurer Report—Financial Report and approval of bills to be paid
5. Committee Reports
6. Unfinished Business
7. New Business
8. Close meeting with prayer

BYLAWS
of the
WESTERN CATHOLIC UNION



Approved June 17, 2024

Chartered December 21, 1877
QUINCY, ILLINOIS

WCU Bylaws Table of Contents

Topic	Page
Mission Statement/Preamble/Core Values.....	1
Article 1 Membership and Branches.....	2
Article 2 Board of Trustees And Officers	3
Article 3 - Benefit Certificates.....	6
Article 4 - Voting, Amendment and Interpretation Of Bylaws and Communications	7
Article 5 – Indemnification.....	7
Article 6 – Resolution of Disputes.....	9
Article 7 – Fraternal Benefit Claims	10

MISSION STATEMENT

Our mission is to attend to the fraternal, financial and spiritual well-being of the members of the Western Catholic Union by offering them the greatest number of social and spiritual opportunities possible and to keep our members safe and secure with the best insurance products available.

PREAMBLE

Whereas, we as citizens of this great republic, are in full enjoyment of our religious liberty, and possess the right to form a Union for the benefit of its members and their beneficiaries and not for profit, and entitled to make its own laws and regulations. We have resolved to establish this Union, in which and through which members, regardless of nationality and political opinions, may obtain mutual aid in time of need.

CORE VALUES

Through time, the Union and its members have grown in strength. Through time, we will become even stronger. Western Catholic Union protects the family, supports the Catholic Church, and promotes Catholic education and other charities. Our members speak through the voices of Trustees to shape the vision of Western Catholic Union. Through the branch structure, Union members provide invaluable charitable and volunteer service to their community.

ARTICLE 1 MEMBERSHIP AND BRANCHES

Section 1. Persons who are members of the Catholic Church or who support the Mission and Core Values of the Union and meet all other membership requirements established by the Union are eligible for membership.

Benefit members are individuals age 15 or more who have been accepted for membership and who are an insured or annuitant under a benefit certificate issued by the Union. Benefit members may participate in the activities of local branches in which they are members, hold local branch office, and vote in the corporate and insurance affairs of the Union according to the Articles of Incorporation and Bylaws.

Social members are other individuals age 15 or more who have been accepted for membership. Social members may participate in the activities of local branches and hold local branch office but shall have no vote in the management of the Union.

Youth members are individuals under age 15 who have been accepted for membership. Youth members may participate in the activities of local branches but do not have the right to hold local branch office or a vote in the management of the Union. Application for youth membership shall be completed by an adult person on behalf of the applicant for youth membership.

Section 2. Applications for membership shall be made on such forms and under such conditions as may from time to time be determined by the Board of Trustees.

Section 3. The Union shall consist of the members organized in local branches. Branches are largely self-governing but shall comply with the Articles of Incorporation and Bylaws of the Union, and all other requirements adopted by the Board of Trustees for branches. All branches shall be subject to uniform branch bylaws adopted by the Board of Trustees. Branch meetings shall be held on a regular basis in compliance with 215 ILCS 5/283.1(a) of the Illinois Insurance Code. Branches may be chartered by the Board of Trustees upon petition of at least 10 benefit members of the Union. The petition must be in the form prescribed by the Board and must indicate acceptance of the Articles of Incorporation and Bylaws of the Union and branch bylaws. The Board of Trustees may withdraw the charter of any branch in the event the Board determines that withdrawal is in the best interests of the Union. The Board of Trustees shall determine the disposition of the property of any branch that is suspended or dissolved in a manner consistent with the purposes of branches.

Section 4. The private property of members of the Union shall be exempt from corporate debts.

Section 5. The Union will conduct national, regional or local member meetings as determined by the Board of Trustees. Member meetings will be comprised of members from the branches and guests in accordance with procedures established by the Board of Trustees. The purposes of member meetings may include, but are not limited to, education, networking, recognition and other support to branches, branch leaders, and other members, to encourage and expand member engagement, and to carry out the fraternal and charitable purposes and objectives of the Union.

ARTICLE 2 BOARD OF TRUSTEES AND OFFICERS

Section 1. The supreme governing body of the Union shall be the Board of Trustees under the laws of the State of Illinois.

The Board of Trustees shall have the authority to provide rules and regulations for the Union and all other necessary and incidental powers to carry out the objectives of the Union and such other duties as are prescribed by these Bylaws and the laws of the State of Illinois.

The Board of Trustees shall be not less than nine (9) and up to twelve (12) members consisting of the President and up to ten (10) Trustees elected by the members of the Union and one optional appointed Trustee. The elected Trustees shall be elected by the benefit members of the Union in the manner prescribed in these Bylaws and shall constitute not less than two-thirds of the members of the Board of Trustees in Number. The Board of Trustees may appoint a Trustee to fill needed expertise to satisfy good governance practices. The Board of Trustees may also appoint Trustees to fill vacant positions for the remainder of the term and such Trustees shall be elected Trustees. Such appointments or reappointments will occur by a 2/3 vote of all Trustees, excluding the Trustee in question.

Elected Trustees shall serve four-year terms of office (with the exception of the 2024 election to facilitate transition to staggered terms). Trustees shall hold office until the expiration of their term and until their successor has been elected and qualified, or until their death, removal or resignation. Terms of office shall be staggered such that approximately half of the terms of office of the elected Trustees expire every two years.

For the election of Trustees in 2024, the five Trustees receiving the highest number of votes will be elected to a four-year term and the five Trustees receiving the next highest number of votes will be elected to a two-year term. All subsequent elections will be for four-year terms.

Only applicants who have been certified as qualified candidates by the Credentials Committee shall be eligible for election to the Board of Trustees. All candidates for any elected Trustee position must also meet all of the following requirements to be qualified for election:

- a. Be Catholic.
- b. Be between the ages of 21 and 76, inclusive, prior to the date of election.
- c. Be a benefit member of the Union in good standing.
- d. Have a general knowledge of the fraternal benefit system and the history, customs and structure of the Union.
- e. Have affirmed willingness to participate in educational seminars and programs that provide regular instruction in life insurance and/or financial services organization management issues.
- f. Have not have been convicted of a felony and have no criminal history other than matters determined insignificant by the Credentials Committee, such as a minor traffic violation.
- g. Have provided all information required by the Credentials Committee within the timeline established by the Committee and have not intentionally

submitted false or misleading information.

- h. Is not a current or former employee of the Union or individual holding a sales contract with the Union (“Disqualified Person”), except that a former employee or individual holding a sales contract with the Union shall not be a Disqualified Person for election following five years from the end of employment or contract with the Union.
- i. Is not the spouse of a Disqualified Person.
- j. Have not been removed from office for cause by action of the Board of Trustees, and
- k. Has complied with all other requirements for candidates established by the Board of Trustees or Credentials Committee.

A Trustee appointed by the Board of Trustees will be appointed for a term of office of up to one year. Such appointed Trustee must meet all requirements established by the Board of Trustees.

Section 2. Procedures for election of Trustees shall be as follows:

- a. Board of Trustees candidates shall submit their application for nomination to the Union within the time specified and follow the procedures and provide all information required by the Board of Trustees.
- b. Prior to the election, the Board of Trustees shall establish a Credentials Committee comprised of at least 3 members. Beginning with the 2026 election, the Credentials Committee shall be composed of elected Trustees who are not seeking reelection. The Credentials Committee shall establish timelines and procedures for nomination of candidates and gather information from candidates regarding qualifications and background.
- c. Candidates for the Board of Trustees are required to submit all information required by the Credentials Committee and complete a screening process and background checks to ensure the candidate meets all required qualifications within the timeframe established by the Credentials Committee.
- d. The Credentials Committee shall determine whether each nominated candidate is eligible to serve as a Trustee. Only candidates who are determined by the Credentials committee to meet the eligibility requirements will be included in the slate of candidates submitted for election. The Credentials Committee shall also review the background and credentials of the candidates and may recommend the candidates the Committee determines are best qualified.
- e. The Credentials Committee will submit the slate of qualified candidates for election by the benefit members. The Credentials Committee will also share information regarding the candidates’ backgrounds and credentials with the benefit members.
- f. A vote shall be taken on the candidates by direct written or electronic ballot by the benefit members of the Union. The ballot shall specify the deadline for return of the ballot and no ballots received after such time shall be counted. Each benefit member shall have one vote for each elected Trustee position and Trustees shall be elected by a plurality of the votes cast by the benefit members. Cumulative voting or voting by proxy is not permitted.

Section 3. New Trustees must participate in a training or orientation program which includes information regarding duties and responsibilities within six

months after their election. Trustees must also complete all other training and continuing education requirements established by the Board of Trustees or required by applicable law. Failure to complete all required training within the required time period may result in the Trustee being removed from his or her position by action of the Board of Trustees and the vacancy may be filled in accordance with these Bylaws.

Section 4. The Board of Trustees may remove a Trustee for cause as determined by the Board of Trustees at a meeting called for that purpose by a 2/3 vote of all Trustees, excluding the Trustee in question.

Section 5. The Board of Trustees shall appoint a Chair from among its members to serve a term of one year.

Section 6. Meetings of the Board of Trustees shall be held at least quarterly. Special meetings of the Board of Trustees may be held at any time and place for any purpose on the call of the Chair, or any five members of the Board. A majority of the members of the Board shall constitute a quorum but a smaller number may adjourn a meeting for lack of a quorum.

Section 7. The Board of Trustees will appoint an Audit Committee, consisting of three or more Trustees. Audit Committee members will have a working knowledge of financial matters. The Audit Committee shall be responsible for the oversight of the auditors of the Union and the audit of financial statements of the Union and such other responsibilities designated to it by the Board from time to time.

The Board of Trustees may appoint other committees of the Board to have such authority as the Board may delegate. Each committee shall consist of three or more Trustees. A majority of the members of each committee shall constitute a quorum for the transaction of all committee business.

Section 8. The principal officers of the Union shall be the President, Secretary and Treasurer and such other officers as recommended by the President and approved by the Board of Trustees. Except for the office of President, any officer position may be combined with any other position with the Union. The President shall be elected by the Board of Trustees. Other officers shall be appointed by the President and confirmed by the Board of Trustees.

Section 9. The President shall serve as the chief executive officer of the Union, shall have general supervision and direction of the day-to-day business and affairs of the Union, and shall perform all duties incident to the position and such other duties as may be prescribed by the Board of Trustees from time to time. Subject to such rules and policies as may be prescribed by the Board of Trustees, the President shall have authority to appoint and terminate such other officers, agents and employees and to delegate authority to them. The Board of Trustees may remove the President by a two-thirds vote of all Trustees, excluding the President, at a meeting called for that purpose.

Section 10. The Board of Trustees shall determine reasonable compensation of the President and Board of Trustees. Reasonable compensation of all principal officers other than the President shall be recommended by the President and

approved by the Board of Trustees. In its determination of reasonable compensation, the Board of Trustees, or a committee delegated authority for officer compensation, shall take into account, among others, the services rendered, the performance of the individual, the performance of the Union, market and industry standards, and compensation paid to officers or directors of similarly situated fraternal benefit societies.

Section 11. The Board of Trustees shall conduct a self-assessment at least annually.

ARTICLE 3 BENEFIT CERTIFICATES

Section 1. Contracts may be issued when in compliance with the laws of the state where issued, upon such evidence or insurability as required, of such persons and upon such forms and plans and providing such benefits, privileges, and options, all as may from time to time be prescribed by the Board of Trustees.

Section 2. Contracts, including annuity certificates, shall be issued as ordered by the Board of Trustees upon such standards of mortality as limited by the law in the state where the contract is issued.

Section 3. All contracts shall be issued to members upon such rates payable under such classifications as to risks as may be fixed and ordered by the Board of Trustees and Union's Actuary. The Board of Trustees and the Union's Actuary shall fix and adopt a manual for classification of risks as standard, hazardous or prohibited, and minimum and maximum amounts of insurance.

Section 4. Benefits may be made payable to any beneficiary, natural or artificial, except as limited by law in the State where the contract is issued. In the event of the death of a beneficiary prior to the death of an insured member, and upon failure of such member to designate another beneficiary, unless otherwise provided in the benefit certificate, then the amount to be paid under the Benefit Certificate upon the death of said insured member shall be distributed to the estate of the deceased member.

Section 5. Unless otherwise provided in the contract, change of beneficiary may be affected by application on forms furnished by the Secretary; provided that no such change shall become effective until endorsed upon the contract by the Union at its home office.

Section 6. If the reserves as to all or any class of certificates become impaired, the Board of Trustees may require that there shall be paid by the owner to the Union the amount of the owner's equitable proportion of such deficiency as ascertained by the Board, and that, if the payment is not made, either:

- a. it shall stand as an indebtedness against the certificate and draw interest not to exceed the rate specified for certificate loans under the certificates; or
- b. in lieu of or in combination with (a) above, the owner may accept a proportionate reduction in benefits under the certificate. The Union may specify the manner of the election and which alternative is to be presumed if no election is made.

ARTICLE 4 VOTING, AMENDMENT AND INTERPRETATION OF BYLAWS AND COMMUNICATIONS

Section 1. Unless otherwise provided, Robert's Rules of Order shall govern the proceedings at all meetings.

Section 2. These Bylaws and the Articles of Incorporation may be amended at any regular or special meeting of the Board of Trustees by the affirmative vote of not less than two-thirds of all members of the Board of Trustees.

Section 3. Amendments to these Bylaws shall take effect upon their adoption unless another time is specified and upon approval by the Illinois Department of Insurance.

Section 4. If any section of these Bylaws should not be explicit, or in case of uncertainty or dispute as to its intent or meaning, the Board of Trustees shall have the power to decide upon such situation; and its decision shall remain in force until section is duly amended.

Section 5. No subordinate body, nor any of its subordinate officers or members, shall have the power or authority to waive any of the provisions of the laws of the Union. Such provisions shall be binding on the Union and every member and beneficiary of a member.

Section 6. If the Board of Trustees and any committee or sub-committee of the Board, or any other meeting of the Union at which written minutes are kept cannot be conducted in person, they may meet via any means of communication that allows all participants to simultaneously communicate with each other.

Section 7. The Union shall have an official publication. The name of the official publication shall be the "Western Catholic Union Record", or such other name approved by the Board of Trustees. Any notice, report or statement required by law, including notice of election, may be published in the official publication. A copy of the official publication shall be sent to members as shown on the records of the Union, except that if Union records show that two or more members have the same address, an official publication sent to one of them is deemed sent to all of them at the same address unless a separate copy is requested. The official publication shall be published in such form and at such periods as the Board of Trustees may determine.

ARTICLE 5 INDEMNIFICATION

Section 1. Subject to the laws of Illinois in effect from time to time, any person who was or is a party or is threatened to be made a party to any threatened, pending, on-going or completed action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Union) by reason of the fact that he is or was an officer or Trustee of the Union, was a delegate of the Union, or is or was serving at the request of the Union as a director, officer, employee, agent, or trustee of another Union partnership, joint venture, trust or other enterprise, or as a member of any administrative committee or other committee of any plan created under a trust, shall be indemnified against expenses (including attorney's fees) judgments, fines, and amounts paid in settlement actually and reasonably incurred by him in connection with such action, suit or proceeding if he acted in good faith and in a manner he reasonably believed to be in, or not opposed to the best interest of the Union, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction, or upon a plea of nolo contendere or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner which he reasonably believed to be in or not opposed to the best interests of the Union, and, with respect to any criminal action or proceeding, had reasonable cause to believe that his conduct was unlawful.

Section 2. Subject to the laws of Illinois in effect from time to time, any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action or suit by or in the right of the Union to procure a judgment in its favor by reason of the fact that he is or was an officer or Trustee of the Union, was a delegate, of the Union, or is or was serving at the request of the Union as a director, officer, employee, agent or trustee of another Union corporation, partnership, joint venture, trust or other enterprise or any member of any administrative or other committee of any plan created under a trust shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred by him in connection with the defense or settlement of such action or suit, if he acted in good faith and in a manner he reasonably believed to be not opposed to the best interest of the Union except that no indemnification shall be made in respect of any claim, issue or matter as to which such person shall have been adjudged to be liable for gross negligence or material misconduct in the performance of his duty to the Union, unless, and only to the extent that the court in which such action or suit was brought shall determine upon application that, despite the adjudication of liability, but in view of all the circumstances of the case, such person is fairly and reasonably entitled to be indemnified for such expenses as the court shall deem proper.

Section 3. To the extent that an officer, Trustee or delegate of the Union eligible for indemnification under Section 1 or 2 of this Article has been successful, on the merits or otherwise, in defense of any action, suit or proceeding referred to in Section 1 or 2 of this Article, or in defense of any claim, issue or matter therein,

he shall be indemnified against expenses (including attorneys' fees) actually and reasonably incurred by him in connection therewith.

Section 4. Any indemnification under Sections 1 or 2 of this Article (unless ordered by a court) shall be made by the Union only as authorized in the specific case, upon a determination that indemnification of the party eligible for indemnification under Section 1 or 2 of this Article is proper in the circumstances because he has met the applicable standard of conduct set forth in Sections 1 or 2 of this Article. Such determination shall be made by the Board of Trustees by a majority vote of the disinterested members.

Section 5. Expenses incurred in defending a civil or criminal action, suit or proceeding may be paid by the Union in advance of the final disposition of such action, suit or proceeding, as authorized by the Board of Trustees in the specific case, upon receipt of an undertaking by or on behalf of the party eligible for indemnification under Section 1 or 2 of this Article to repay such amount, unless it shall ultimately be determined that he is entitled to be indemnified by the Union as authorized in this Article.

Section 6. The indemnification provided by this Article shall not be deemed exclusive of any other rights to which those seeking indemnification may be entitled under any agreement, vote of the disinterested members of the Board of Trustees, or otherwise both as to action in his official capacity while holding such office, and shall continue as to a person who has ceased to be a party eligible for indemnification under Section 1 or 2 of this Article and shall inure to the benefit of heirs, executors, and administrators of such a person.

Section 7. The Union may purchase and maintain insurance on behalf of any person who is or was an officer, Trustee of the Union, was a delegate of the Union, or who is or was serving at the request of the Union as a director, officer, employee, agent, or trustee of another Union partnership, joint venture, trust, or other enterprise, or as a member of an administrative committee or other committee of any plan created under a trust against any liability asserted against him and incurred by him in any such capacity, or arising out of his status as such, whether or not the Union would have the power to indemnify him against such liability under the provisions of this Article.

ARTICLE 6 RESOLUTION OF DISPUTES

Section 1. The purpose of this Article is to prescribe the sole means to present and resolve grievances, complaints or disputes brought by members, certificate owners, or beneficiaries against the Union or its members of the Board of Trustees, officers, agents, and employees. Procedures set forth in this Article are meant to provide prompt, fair and efficient opportunities for dispute resolution, consistent with the fraternal nature of the Union, without the delay and expense of formal legal proceedings.

Section 2. Except as expressly limited in this Section 2, this section applies to all past, current and future benefit certificates, members, insureds, annuitants, certificate owners, and beneficiaries. It applies to all claims, actions, disputes and grievances of any kind or nature whatsoever. It includes, but is not limited to, claims based on breach of benefit certificate, breach of contract, as well as claims based on fraud, misrepresentation, violation of statute, discrimination, denial of civil rights, conspiracy, defamation, and infliction of distress, against the Union or its members of the Board of Trustees, officers, agents, or employees.

Section 3. This Article does not apply to claims or disputes made after the applicable statute of limitations has expired.

Section 4. This Article does not apply to action brought by the Union, including, but not limited to, actions for declaratory judgment, determining proper payees, recovering amounts due, and contesting insurance coverage or membership eligibility.

Section 5. No lawsuit or any other actions may be brought for any claims or disputes covered by this Article. The following are the steps and procedures for presenting and resolving disputes:

- a. Appeal. Appeal of a dispute to a designated reviewer within the Union appropriate to the dispute.
- b. Mediation. If an appeal does not result in a mutually satisfactory resolution, either party has the right to have the matter mediated in accordance with the mediation rules of a neutral dispute resolution organization to which the parties agree, or, in the absence of an agreement, the American Arbitration Association.
- c. Arbitration. If there is still no mutually satisfactory resolution, the matter will be resolved by binding arbitration in accordance with the arbitration rules of a neutral dispute resolution organization to which the parties agree, or, in the absence of an agreement, the American Arbitration Association. The arbitrator(s) may award any actual damages incurred for which there is liability, but may not award attorneys' fees, exemplary, extracontractual or punitive damages. The decision of the arbitrator(s) is binding and final. Additional procedural rules may be defined in policies established by the Union and made available upon request. If a claim or dispute is subject to law that prohibits parties from agreeing to submit future disputes to binding arbitration, arbitration results shall be non-binding unless both the individual and Union

voluntarily agree to binding arbitration after the claim or dispute has arisen.

Section 6. Fees and expenses of the mediator and/or arbitrator(s) shall be paid out of a dispute resolution fund established by the Union. This does not include attorneys' fees, experts' fees, or discovery costs, which each party shall bear as its own responsibility.

Section 7. No claim or dispute may be brought against the Union or its members of the Board of Trustees, officers, agents, or employees, in a representative capacity, or on behalf of any class of persons or members. Claims or multiple persons may be joined and presented under this Article provided all affected members, certificate owners, and beneficiaries consent in writing, or if the Union determines joinder is appropriate.

ARTICLE 7 FRATERNAL BENEFIT CLAIMS

All claims not coming within the benefits or provisions of the insurance shall be held to be addressed to the systemic benevolence of the Union and shall in no case be made the basis of any legal liability on the part of the Union.



Western Catholic Union

510 Maine Street
Quincy, Illinois 62301
217-223-9721
www.wculife.org